

**Westwood Hills Residents' Association**  
**Board Meeting**  
**Minutes of June 20, 2018**  
**Lefty's Restaurant**  
**7:30 – 9:30pm**  
*APPROVED*

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**Present:** **Dustin O'Leary** (President), **Nick Horne** (Vice-President), **Shawn Beaulieu** (Director), **Justin Ells** (Director), **Crystal Hendren** (Director), **Melissa Nurse** (out going Treasurer), **Penelope St. Laurent** (Director), **Stephen Nurse** (incoming Treasurer) and **Julie Gratzner** (Secretary)

**Regrets:** **Trevor Magarvey** (Director), **Chris Turner** (Director), **Carol Grimmitt** (Director), **Nola Button** (Director), **Richard O'Fegan** (Director), and **Francine Galloway** (Director)

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Dustin added Outdoor Movie Night to the agenda

**18.06.01**      **Approval of March 27, 2018 Meeting Minutes** (April and May mtgs were cancelled)  
***MOTION to approve minutes as circulated***  
***Shawn / Nick***                      ***All approved***      ***Motion carried***

**18.06.02**      **Matters Arising**

2.1 – Discussions on April 25<sup>th</sup> with those that gathered at Lefty's (Dustin)  
Many items deferred due to lack of quorum as such May meeting was cancelled.

2.2 – Website maintenance longer term (Julie)

Kevin volunteering to keep the website updated long term as needed. Board members agreed and expressed their appreciation. **Julie** will follow up with Kevin. **Stephen, Richard and Julie** to receive a training session from Kevin in order to be able to also update website if necessary, once approved by the board members at the September meeting.

**18.06.03**      **Ongoing Business**

a) Traffic Calming (Justin)

- Use of a SLOW DOWN sign – research shows that it is undetermined if this is effective or not - \$15/sign – to be discussed further in the Fall.
- **Justin** to look into the different sign options as well as the purchase of another \$4000 speed radar sign as well as \$500 /year for data package.
- **Justin** to bring forward the data to show what happens from week to week in the recording of the speed radar sign.

b) Evacuation Plan and Fire Prevention (Nola)

- Nola has a meeting tomorrow night with her committee
- June 3<sup>rd</sup> Evacuation Plan launch – 20-30 residents attended as well as many individuals from HRM Management.
- Evacuation Plan will be distributed to each household in the near future

- c) Community Garden Project (Nick, Penelope, Trevor and Julie)
  - No update
- d) Community Sign Update (Dustin)
  - Dustin is in discussions with HRM re positioning of signage

**18.06.04**

**Area Rate Review – Motion at HRM**

- A motion came forward to HRM Council to take all capital projects (infrastructure) out of the responsibility of residents' associations thus initiating an area rate review. HRM is suggesting to reduce the Area Rate from \$35,000 to \$17,500 (\$50 per household to \$25 per household).
- this area rate review puts a halt on any infrastructure projects within WWH.
- WWHRA spends our current yearly incoming amount of \$35,000 each year thus a reduction to \$17,000 would mean that we couldn't carry out our usual events, etc.
- we could tap into our surplus however after approx. 5-7 years the surplus would be depleted
- **the Board** will get the word out to residents about this
- **Dustin** will draft a letter to the Major Savage, Councillor Whitman and CAO Dube and circulate to board before sending – the letter will show what we spend our money on, how costs will increase every year and that we rely on the \$35,000 per year to carry out residential events, etc.
- the WWHRA needs to make sure residents know of the benefits of the \$50 /year
- **Dustin** will talk to the other associations.

**18.06.05**

**Priorities for the coming year**

- deferred due to Area Rate review

**18.06.06**

**Terms of Reference for Directors and Executive**

- **Julie** to circulate the draft for board review

**18.06.07**

**Trail discussion with Shawn Beau**

- deferred

**18.06.08**

**Subcommittee for new playground**

- the piece of land available for the new playground is owned by HRM
- HRM considers WWH appropriately play grounded – **Dustin** to find documentation on this and what is the criteria for this.
- **Shawn, Crystal and Nick** volunteered to form a subcommittee to work on this project

**18.06.09**

**Canada Day Celebrations**

- July 1<sup>st</sup>, 2018
- Glow – will do set up and tear down, ice for snow cones, face painting
- Dustin has cadets to help out – honorium \$500
- ticket sales and BBQ (\$1/ticket) - Julie, Dustin and Melissa volunteered to sell tickets
- lobster pot and burner (borrow from Nick)
- advertising – FaceBook, website and word of mouth
- rain date the following week – to be put up on website
- **Julie** to review volunteer list

**18.06.10**

**Meeting schedule for next year**

- Board members asked to keep third Wednesday of the month available for meetings.
- There will be no more meetings until September

**18.06.11**

**Outdoor movie night**

July 20<sup>th</sup> – WWH; Aug 17<sup>th</sup> – HAL; Sept 7<sup>th</sup> – WWH

\$1000 per movie – screen bigger, license for movie, popcorn, sound system

**Dustin** to converse with Haliburton

***MOTION to approve sharing of cost per movie with Haliburton Subdivision.***

***Stephen / Shawn      All approved      Motion carried***

**18.06.12**

**Adjournment**

***MOTION to adjourn the meeting***

***Melissa / Shawn      All approved      Motion carried***

Meeting adjourned 9:00pm

Respectfully submitted by,  
Julie Gratzner, Secretary