

Westwood Hills Residents' Association
Board Meeting
Minutes of April 17, 2019
Lefty's Restaurant
7:30 – 9:30pm
APPROVED

Present: **Dustin O'Leary** (President), **Justin Ells** (Director), **Carol Grimmitt** (Director), **Melissa Nurse** (Director), **Penelope St. Laurent** (Director), **Stephen Nurse** (Treasurer) & **Julie Gratzner** (Secretary)

Regrets: **Nick Horne** (Vice-President), **Trevor Magarvey** (Director), **Nola Button** (Director), **Chris Turner** (Director), **Shawn Beaulieu** (Director), **Crystal Hendren** (Director), **Francine Galloway** (Director), and **Richard O'Fegan** (Director)

19.04.01 **Approval of the Agenda**
Dustin will speak to the March board meeting.
Melissa / Steve *All approved* *Motion carried*

19.04.02 **Approval of February 20, 2019 Meeting Minutes** (March meeting was cancelled)
MOTION to approve minutes as circulated
Justin / Penelope *All approved* *Motion carried*

19.04.03 **Matters Arising**
3.1 – Scholarship Fund (Carol, Richard and Penelope)
Carol to write out a draft proposal and circulate to the committee before the AGM. Based on the Haliburton Scholarship Fund it was suggested that requirements include: being a resident of WWH; a senior in high school; an active/volunteer in surrounding community; registered for further education; money released upon proof of enrolment; 500 word essay; one letter of recommendation (not a family member and not a WWHRA board member). A child of a board member can apply but the board member is not permitted to be on the selection committee. Accept applications in February. Deliberate in March and announce at the AGM. Budget?: 3 year commitment of \$1000

Carol to present at AGM. If members of the AGM agree, the Board will finalize details in November 2019 to bring to fruition.

3.2 – Park/Recreational Space / Trail Development Planning (Dustin and Nick)
Dustin suggested that an HRM person come to our AGM to talk about what was done in other neighbourhoods and then this would be one of the priorities of the board in the 2019/2020 year.

3.3 – Community Sign Update (Dustin and Justin)
More paperwork is required and is causing a delay for the new sign to go up. There was a suggestion for rental of temporary signage to use for AGM announcement.

19.04.04 **Community Yard Sale** (Dustin)
Saturday June 1st (rain date of June 2nd)
Curb-side giveaway is June 8-9th
Julie to ask Kevin to put the information on website, Dustin to put it on FaceBook

19.04.05

Neighbourhood recommendations (Julie)

Julie reported that a couple of years ago this list was created by her on a whim to reduce the number of repetitive posts on Facebook with people asking for recommendations for services, etc. The list hasn't been updated in quite some time. There was discussion regarding the criteria to be able to get on the list. The board members thought overall that it was a good idea, but left it up to Julie as to if she wished to revise and circulate. There was a suggestion for it to be included in some kind of "welcome to the neighbourhood" package.

19.04.06

Canada Day Celebrations (Melissa)

The quote from Glow is the same as last year (~\$1200); however, with more stuff. Fireworks will start at 10am. Volunteers needed. Dustin will put up event on FB. Richard will take care of ordering of burgers and drinks. Glow will set up. Dustin will get garbage and recycling bins – 3 sets of bins. Melissa will call Royal Flush for hand washing and bathrooms.

19.04.07

AGM in May/June

Board members discussed the draft agenda for the AGM.

Outdoor movies, WWHRA Board Membership, Scholarship Fund motions, By-laws?, HRM Police regarding Neighbourhood watch – Justin, Traffic and community sign, Fire safety & evacuation plan, Park visioning (presentation). Dustin will reach out to Councillor, MP and Bernadette Jordan.

19.04.08

Other Business

8.1 - Revised dates for the Board meetings

It was decided to reduce the number of meetings of the board going forward to September, November, January, February, April, and May (AGM).

19.04.09

Adjournment

MOTION to adjourn the meeting

Carol / Penelope

All approved

Motion carried

Meeting adjourned 8:45 pm

Respectfully submitted by,
Julie Gratzner, Secretary