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**Westwood Hills
Residents' Association
AGM Minutes
Wednesday, June 21, 2017**

The Westwood Hills Resident's Association (WWHRA) Annual General Meeting was held at the St. Margaret's Bay Library on the 21st day of June, 2017 with the following residents in attendance:

<u>Executive:</u>	Dustin O'Leary	President
	Nick Horne	Vice-President
	Melissa Nurse	Treasurer
	Virginia Bonn	Secretary

<u>Directors:</u>	Trevor Magarvey
	Shawn Duggan
	Richard O'Fegan
	Carol Grimmitt (Absent)

<u>Residents:</u>	Shawn Beau
	Donna Lavoie-Beaulieu
	Julie Gratzner
	Mario St. Laurent
	Penelope St. Laurent
	Darren MacMillan
	Meghan Maher
	Dave McNeil
	Stephen Nurse
	Marvin Milligan
	Rick Chapman
	Jeff Huntley
	Michelle Breen
	Rhonda Dean
	Nola Button
	Justin Ells



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Residents Cont. : Christine Alward
Lisa Comeau
Lyn Fitzpatrick
Victor Zhu
Tara Magarvey
Debbie Bull

Guests: Councillor Matt Whitman

I. WELCOME ADDRESS

Dustin O'Leary welcomed all for coming, and thanked the Executive and Directors for their help this past year including honorary Director's; Shawn Beaulieu and Justin Ells. Dustin quickly recapped the past year's accomplishment which included the Community Yard Sale, the annual Canada Day Celebration, the WWHRA Feed Nova Scotia Road Toll event, the Municipal Election Candidate Town Hall Debate, the Participatory Budgeting Process, the creation of a Traffic Calming Subcommittee, the 14th annual WWHRA Food Bank Drive, the annual Christmas Caroling/Xmas Tree Lighting event, New Year's Eve fireworks, and the creation of the Emergency Management Planning Subcommittee. Attendees were provided copies of the meeting agenda, and proposed 2017/18 Budget.

II. APPROVAL OF PREVIOUS MINUTES

- Minutes of the June 9, 2016 Westwood Hills Resident's Association AGM adopted by the Association.
Motion to approve: Nick Horne
Seconded by: Trevor Magarvey
All in favour.

III. Budget Review and Approval:

Melissa Nurse presented the proposed Westwood Hills Residents Association Budget for 2017/18, and 2016/17 Financial Statement. Melissa advised that the area rate generates approximately \$35K annually, and that there is a separate bank account for proceeds generated from Canada Day foods sales. Melissa noted that



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while the attached budget notes a closing balance of approximately \$4K in the bank account, the balance has increased to \$5,4K due to a refund recently received from HRM. The accumulated surplus to date is \$151,740.00 with proposed total expenditures of \$94,700.00 in 2017/18 which includes the \$60,000.00 estimate for the canoe launch. Melissa explained that we still have not been billed by HRM for the canoe launch, and that \$60K set aside is just an estimate. Melissa also noted that there is an \$1,1K increase in insurance premiums for liability insurance for events i.e. Canada Day etc.

Motion to accept the budget: Shawn Beaulieu

2nd Motion to accept: Stephen Nurse

All in favour.

IV. ELECTION OF EXECUTIVE COMMITTEE & DIRECTORS:

A. Motion to dissolve 2016/2017 Executive and Board of Directors:

Motion to dissolve: Trevor Magarvey

2nd Motion to accept: Shawn Beaulieu

All in favour.

Executive members from 2016/2017 to step down - Virginia Bonn (Secretary)

B. Executive members from 2016/2017 offering to continue - Dustin O'Leary (President), Nick Horne (Vice President), and Melissa Nurse (Treasurer).

Dustin O'Leary asked for nominations. All positions acclaimed.

C. Julie Gratzner volunteered to fill role of Secretary.

D. The following attendees offered to serve as Directors for 2017-2018:

Shawn Duggan

Trevor Magarvey

Richard O'Fegan

Virginia Bonn

Carol Grimmitt

Shawn Beaulieu

Nola Button, Director, Emergency Management Planning

Penelope St. Laurent



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Nominations closed. All in favor.

V. Review of 2016-17 Events:

2016-17 was a busy and eventful year for the residents of Westwood Hills and its residents association. The operating year started with the election of a new president, Dustin O'Leary and new vice-president, Nick Horne.

During the year, the WWHRA hosted a variety of events to benefit the neighbourhood, its residents and those in need in the surrounding community:

- In May, many Westwood Hills residents participated in a community yard sale.
- In July 2016, nearly 1000 (wondering where this number came from? This seems very high, probably closer to 400) Westwood Hills residents attended our annual Canada Day celebration with child rides, barbeque and fireworks.
- In July 2016, the WWHRA held a community road block to benefit Feed Nova Scotia. During a two-hour event, over 400 food items and over \$800 was collected from giving residents.
- In September 2016, the Westwood Hills Residents Association joined forces with the Haliburton Residents Association and the Highland Park Association and hosted the three candidates for municipal council for a town hall debate. The debate was attended by over 200 area residents and the online video of it was viewed nearly 5,000 times.
- In November 2016, the WWHRA began a process to gain community input on the budgetary priorities for the association. Ideas were solicited and community members would later be encouraged to give their input on the ideas that were brought forward.
- In November 2016, speeding was identified through the Participatory Budgeting process as a major concern for residents. Later that month, area resident Justin Ells was recruited to head up a traffic calming subcommittee of the WWHRA.
- In November 2016, the Westwood Hills Residents Association supported the 14th annual Westwood Food Drive for the St. Margaret's Bay Food Bank. At the request of the President, the WWHRA subsequently approved that every event the association hosted would also be a collection for the local food bank. That policy is still in place today.
- In December 2016, both a carol sing/tree lighting and a New Year's Eve community party were held. The NYE party hosted over 200 residents.
- In February 2017, the Westwood Hills Residents Association held a Fire Safety Meeting to promote safety of residents' homes and the neighbourhood as a whole. The initial catalyst for this meeting was as another issue identified through the Participatory Budgeting process. After the meeting, local resident



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Nola Button was asked to lead a small committee aiming to increase emergency preparedness in the neighbourhood. That work will continue in 2017-18.

- In March 2017, a formal Participatory Budgeting process was held at the Tantallon Library. Residents who had previously suggested ideas to make Westwood Hills better presented those ideas, and then all residents were able to participate in the 'voting' for the idea they like the most. The purchase of an outdoor movie screen, a playground, more bike lanes and a community garden were among the ideas receiving the most support.
- In August of 2011, a community group was formed to explore the possibility of developing a community access point to Wright Lake. In 2016 work began and was completed this spring.. Surplus funds have been allocated to cover the cost of this project.

Dustin thanked the greater community and those who volunteered and participated in the above.

VI. NEW BUSINESS

1. Justin Ells, Traffic Calming Initiative Update:

- Association invested in 50 km/hr. speed radar sign.
- Sign measures traffic and records vehicle speeds.
- Creates a traffic profile for each location.
- Data generated from sign is provided to Mike Carter, RCMP for review.
- Challenge is what to do with data? Is it working? Does it impact speed limits?
- Sign has ability to measure speed of car without display to try to determine effectiveness of sign.
- Does not display speeds over 80 km/hr but does record the data.
- The following are the ranges of speeds recorded at the three locations the sign has been posted to date:
 - 160 Westwood Boulevard: 48 – 88 km/hr.
 - 79 Hemlock Drive – 49 – 87 km/hr.
 - 471 Westwood Boulevard – 55 – 101 km/hr.
- More data is needed to understand the sign's ability to lower percentage of speed violations in subdivision.
- Looking for suggestions on additional locations to post the sign.
- What's next:
 - A. Before/after test planned for future.
 - B. Possible Crosswalk Locations

2. Nola Button, Emergency Management Planning:

- Lives on private lane close to where home caught on fire last year.
- Concerned about what would happen if wind shifted.



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- Community has no hydrants or municipal water supply.
- The subcommittee hosted a Fire Safety Meeting with DNR.
- Kara McCurdy, DNR completed a fire safety assessment and determined Westwood was at extreme high risk.
- Working on Fire Smart Community Plan to be presented to community in near future.
- Emergency Management Planning Committee and Executive will be responsible for implantation of evacuation plan if needed.
- Want everyone out safe!
- Risk level can be lowered by taking responsibility for your own safety and signing up for City Watch Safety Notifications (hand outs provided).
- Thank you to Rhonda Dean for applying and receiving Fire Smart Canada Community Recognition Program \$500.00 Grant.

3. Nick Horne, Floating Dock Project Update:

- Dock launched in April, 2017.
- Currently waiting for signs from HRM.
- Community asked to respect wharf, and pick up after themselves.
- Virginia Bonn noted that there needs to be more thought to storage, repairs, and maintenance of structure.

4. Dustin O'Leary, WWHRA Logo Contest:

- Westwood Hills logo is dated.
- Considering having a face book contest for design ideas for new community logo.

5. Virginia Bonn, NSPI St. Margarety's Bay Hydro Generating Station:

- NSPI working on renewing its 10 year operating permit for the St. Margaret's Bay Hydro Generation Station.
- Current permit expires on February 28, 2019.
- No additional work planned to system. Improvements completed between 2011-2016.
- Water levels in Wright's Lake to be fairly constant between Victoria Day and Labour Day (min. 79.7 metres).
- NSPI offered to give presentation to Westwood Community.
- Invasive small mouth bass found in Big Indian Lake, but not Wrights Lake. If any found in Wrights, please report to jay.wamsley@nspower.ca.

6. Dustin O'Leary, Participatory Budgeting Session:

- Top 4 Participatory Budget Results:
 1. Community Garden
 2. Bike Lanes



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3. Playground
 4. Outdoor Theatre
- Results ratified by Executive on May 17, 2017.
 - Proceeding with two outdoor movies this summer. First one will be, Jurassic World, and is being planned as a benefit in support of Hunter's Hero's.
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VII. DUSTIN O'LEARY, ITEMS FROM THE FLOOR/SENT ONLINE:

- Following ideas/suggestions were received:
 1. Policy Portfolio – Amy Ells offered to review.
 2. Increasing Meeting Involvement
- Executive is intending to complete a review of the policies/by-laws and will discuss ideas to increase community involvement at meetings.

VIII. UPDATE FROM COUNCILLOR WHITMAN:

- Thanked the Association for inviting him and acknowledged the work of the Executive of the Association.
- Committed resources for cross walk flags.
- RCMP Non-Emergency Line 902-490-5020

IX. ADJOURNMENT:

Motion to adjourn: Jeff Huntley

All in favour.