

**Westwood Hills Residents' Association**  
**Board Meeting**  
**Minutes of September 19, 2018**  
**Lefty's Restaurant**  
**7:30 – 9:30pm**  
*APPROVED*

---

**Present:** **Dustin O'Leary** (President), **Nick Horne** (Vice-President), **Justin Ells** (Director), **Carol Grimmitt** (Director), **Melissa Nurse** (Director), **Penelope St. Laurent** (Director), **Francine Galloway** (Director), **Trevor Magarvey** (Director), **Richard O'Fegan** (Director), **Stephen Nurse** (Treasurer) & **Julie Gratzner** (Secretary)

**Regrets:** **Chris Turner** (Director), **Shawn Beaulieu** (Director), **Crystal Hendren** (Director), and **Nola Button** (Director)

---

**18.09.01**      **Approval of June, 2018 Meeting Minutes**  
***MOTION to approve minutes as circulated***  
***Nick / Stephen                      All approved      Motion carried***

**18.09.02**      **Matters Arising**

2.1 – Asphalt Plant update (Nick)

Dustin recused himself from discussion due to conflict of interest in his new job.

July 11<sup>th</sup> staff report released. Community argued many points in the report. Change was not outlined, which is needed to consider an amendment. Public hearing (open mic) will be scheduled within the next few weeks. Community needs to go downtown (City Hall), so those in power can see the opposition.

**Nick** to get costing on bussing, etc. WWHRA to subsidize

2.2 – Area Rate Review report update (Dustin)

Dustin wrote a letter to city staff and a response was received. HRM reinstated WWH's area rate. The city staff will be in touch with us at a later date.

2.3 – Garbage cans update (Stephen)

Some residence have expressed the need to have more garbage cans available along neighbourhood streets, to be able to dispose of their pet's waste while on their walks. There are now two tickets at 311 referencing this item. HRM has indicated that they would be willing to pay for the garbage bins and to have them placed in nine strategic locations in the neighbourhood. The cost to the WWHRA would be for a company to be hired to empty the cans.

**18.09.03**      **Ongoing Business**

a) Traffic Calming (Justin)

The sign posted on Westwood Blvd. was having issues, but it is fixed now and is able to collect 24 hours of data. **Justin** will gather data from sign of "on" vs "off" and have for next meeting.

It was noted that rubber strips are across the roads on some streets. This is to collect data to see where the study for traffic calming is needed. Justin is hoping to hear something back soon with the results of this.

- b) Evacuation Plan and Fire Prevention (Nola)  
Deferred to October meeting
- c) Community Garden Project (Nick, Penelope, Trevor and Julie)  
**Nick** will call Matt Whitman's office to get a meeting
- d) Community Sign Update (Dustin)  
Dustin is in contact with the two neighbourhood volunteers working on this project. They are working through approvals with HRM. Dustin will make sure to get it in before the ground freezes. Decision to be made soon if need to pursue alternatives.
- e) New Playground (Shawn, Crystal and Nick)  
Currently there are only two playgrounds within WWH. One located on Hemlock Drive at the green space and one located on High Timber. These are both located in the front of the subdivision. Residents that presently live in the back end of the subdivision have to walk 5-6 km (one way) to get to the nearest playground. This makes it very difficult for young families to access a playground with their young children. There is a need for a new playground to be constructed near the back of the subdivision for these residents to access.

Shawn asked HRM what they look at as a criteria for the location of playgrounds i.e. distance between playgrounds in a particular area, population density, etc. And what would be involved in attaining a new playground.

The response from HRM is as follows:

There are two playgrounds located at the south end of the Westwood Hills subdivision (High Timber Drive Park and Winslow Drive Park), but none in the north. Please refer to the attached sketch. The Community Facility Master Plan, Section N.3. Playground Evaluation, refers to playgrounds receiving higher evaluation scores if they are located more than a 10-minute drive from other playgrounds in rural areas. The majority of residents in the Westwood Hills subdivision are served by the existing playgrounds. A handful of dwellings fall just outside (up to ~800m) of the 3km service delivery area, these are at the end of Westwood Blvd, Falcourt Run, and Wright Lake Run. These residents are however well within a 10 minute drive of both playgrounds in the subdivision. It should also be noted there is no available parkland in this area for a new playground.

Discussion ensued amongst the board members and the piece of land at the corner of Hemlock and Wyndham was suggested again as prime space for a playground/community garden. This initiative needs to be explored further.

- f) Financial Update (Steve)  
Signing authority updated with the bank.

#### **18.09.04**

#### **Suggested agenda items from the AGM**

- a) Scholarship Fund  
At the AGM it was suggested by a member of the community, and was well received by others in attendance, to initiate a scholarship fund in the neighbourhood.

Members of the WWHRA agreed that this was a good idea and decided to investigate further.

**MOTION to form a Scholarship Committee to investigate this initiative.**  
**Nick / Richard                      All approved                      Motion carried**

**Richard and Justin** volunteered to look into this and report back to the group.

b) Crossing at the SMB Arena – safety video for website

There was a suggestion at the AGM for the WWHRA to make a safety video to have for the website showing kids best practices for crossing at the SMB Arena intersection. The WWHRA members discussed this suggestion and it was decided that as this intersection is not within the jurisdiction of Westwood Hills, the Residence Association cannot make a video about this area. There was a suggestion to shine more light at the end of the boulevard; however, there weren't any action items to follow this suggestion.

**18.09.05                      Terms of Reference for Directors and Executive**

The DRAFT document that was circulated was well received, but it was suggested to defer this to a future meeting.

**18.09.06                      Remembrance Day Ceremony**

This committee changed over the summer. Dustin is volunteering on the committee for the time being. **Carol** will discuss with her husband the possibility of him volunteering on the committee and she also may be willing to volunteer. The wreath for ceremony will be discussed at the October meeting.

**18.09.07                      WWHRA Facebook page governance**

A suggestion was made by one of the members that the Residence Association considers letting the residence monitor the WWHRA Facebook page instead of a member(s) of the association. A lengthy debate ensued. It was decided to defer the discussion to another meeting.

**18.09.08                      Trail discussion with Shawn Beau**

Deferred to next meeting

**18.09.09                      Priorities for the coming year**

- Scholarship fund
- Community garden / new playground
- Garbage cans
- Usual community events
- Mailbox shelters
- Resurrection of the community sign

**MOTION to present a budget at the October meeting for tidying up of three mailbox shelters.**  
**Richard / Stephen   All approved   Motion carried**

**18.09.10                      Adjournment**

**MOTION to adjourn the meeting**  
**Penelope /Carol   All approved   Motion carried**

Meeting adjourned 9:22pm

Respectfully submitted by, Julie Gratzner, Secretary