

Westwood Hills Residents' Association
Board Meeting
Minutes of February 21, 2018
Lefty's Restaurant
7:30 – 9:00pm
APPROVED

Present: **Dustin O'Leary** (President), **Nick Horne** (Vice-President), **Trevor Magarvey** (Director), **Penelope St. Laurent** (Director), **Justin Ells** (Director), **Shawn Beaulieu** (Director), Richard O'Fegan (Director), and **Julie Gratzner** (Secretary)

Regrets: **Francine Galloway** (Director), **Melissa Nurse** (Treasurer), Carol Grimmitt (Director), **Shawn Duggan** (Director), **Nola Button** (Director), and **Virginia Boon** (Director)

18.02.01 **Approval of January 24, 2018 Meeting Minutes**

MOTION to approve minutes as circulated

Shawn B. / Penelope S. All approved Motion carried

18.02.02 **Matters Arising**

2.1 – Meetings with other neighbourhood Associations

There was a meeting at Ben J office with reps from neighbourhood associations including Dustin. There will be a future meeting with the other neighbourhood associations.

2.2 – Letter Board Sign

Andrew is working on this. There was suggestion to widen it. Deadline for installation is at least a month before the AGM.

2.3 – Logo Contest Update

289 votes have come in. Closing deadline is the end of February. **Justin will take down the post on the 29th. Justin will bring it to the top of the page to see if able to get any more votes.**

2.4 - Lighting at Mailbox Shelters

Dustin was unable to connect with Canada Post. **Dustin will call 311 re the lighting.**

2.5 - WWH Account

Nick has been in discussions with Rob Melain, Councilor Adams, and Councilor Whitman. **Nick will call his contact in Kingswood to see if they have a similar expense.** Nick will keep on this and report at next meeting.

18.02.03 **Ongoing Business**

a. Traffic Calming (Justin)

Six side roads will have the traffic study done by HRM – Traffic Calming Department. They will conduct their own tests over the coming months.

- b. Neighbourhood Emergency Evacuation Plan (Nola)
No update but work is continuing
- c. Fire Prevention (Nola)
No update but work is continuing
- d. Community Garden Project (Nick, Penelope, Trevor and Julie)
The sub-group met February 20, 2018 and had a productive meeting with Bob Cervelli from Transition Bay. It was reiterated that the WWHRA cannot own land. Options were discussed regarding how to acquire the lot at the corner of Hemlock and Wyndham.
- e. Website Update (Shawn D / Dustin)
Updated contract will be signed for Kevin Estey Design to update the website.

18.02.04 Open public meeting with WWH residents – March 20, 2018 (Dustin)

Room in the library is booked. **Melissa will prepare a budget update.** Agenda items: Sub-committee updates, open the floor, call for volunteers to help during the year, Kevin and website. Facebook live will be set up.

18.02.05 Alternative Communication with non-Facebook residents

The new website and letter board are good alternatives for communication; however there may be other suggestions (i.e. e-mail distribution list). If there is going to be an e-mail distribution there needs to be a policy. Defer discussion until the AGM.

18.02.06 Other Business

Garage sales

Dustin reported that when the other neighborhood association representatives met it was suggested to have the community garage sales all on the same weekend.

Remembrance Day Ceremony

Dustin reported that when the other neighborhood association representatives met they were informed that the Legion has officially disbanded. Last year they asked Ben Jessome's office to take over last year's ceremony. Going forward for the Remembrance Day Ceremonies it was suggested at that meeting to have each community take turns running the ceremony. Discussion ensued and in the end it was decided to create a committee to run the ceremony and reps from each association to be involved. Who owns it is still up for debate.

18.02.07 Adjournment

8:36pm

Respectfully submitted by,
Julie Gratzner, Secretary